



JOB ANNOUNCEMENT: Care Navigation Manager for the Atlanta/Fulton County Pre-Arrest Diversion Initiative

Title: Care Navigation Manager
Program: Atlanta/Fulton County Pre-Arrest Diversion Initiative
Classification: Full Time, with evening & weekend hours as needed to implement project
Supervisor: Executive Director, Atlanta/Fulton County Pre-Arrest Diversion Initiative

About the Position & Initiative:

The Atlanta/Fulton County Pre-Arrest Diversion (PAD) Initiative seeks an experienced **Care Navigation Manager** who feels passionately about redirecting people out of the criminal justice system and connecting them to the services that can support their path to wellness.

The primary goal of the PAD Initiative is to divert people away from the criminal justice system who would be better served by social services and other community-based support. Law enforcement officials who have probable cause to make an arrest and believe that the offense is primarily driven by an *unmet mental health need, substance use disorder, and/or extreme poverty* can offer a diversion referral to PAD instead of arrest. The hallmark of the program is intensive care coordination that offers client-centered, strength-based case management utilizing a Harm Reduction and Housing First approach.

The primary responsibilities of the **Care Navigation Manager** will be to oversee the linkage to care and case management components of the program, assuring their quality and effectiveness.

Responsibilities:

- Supervise up to 12 Care Navigators, ensuring high quality support for diverted participants, including linkage to social service & behavioral health care, and navigating the local criminal legal system;
- Oversee all participant charts and records according to established standards and produce regular reports on participant progress and demographics;
- Supervise documentation of participant cases within electronic data management system, including Georgia's Homeless Management Information System (HMIS) ClientTrack;
- Work closely with the PAD Program Manager to cultivate partnerships with social & behavioral health service providers in the Metro Atlanta Area;
- Promote Best Practices and cultural responsiveness to racial, cultural, or gender identity, sexual orientation among Care Navigators and social service partners;
- Conduct case management for participants as needed in support of the Care Navigation team;
- Maintain confidentiality and respect for participants or potential participants related to all personal information, including but not limited to physical and mental health status, gender identity, drug usage, conviction or arrest history, and immigrant status;
- Commit to ongoing personal, professional and team leadership development grounded in an anti-oppression framework.

Qualifications:

- 5 years' experience in direct social service provision required; in the Metro Atlanta Area preferred;
- Master's Degree in Social Work, Psychology, Counseling, Education or Sociology preferred;
- Supervisory experience required, particularly related to case management, outreach, and behavioral health services;
- Competency with case management software(s), Georgia HMIS ClientTrack preferred;
- Excellent interpersonal skills, including empathetic & supportive mentorship with team members;
- Must have current valid Georgia driver's license, insurance and vehicle;

Starting Annual Salary of \$49,000 plus comprehensive benefits. Professional development opportunities available including training in Harm Reduction and other PAD social service principles.

The Atlanta/Fulton County Pre-Arrest Diversion Initiative is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without *regard to race, color, religion, sex, national origin, sexual orientation, military status, age, qualified handicap or disabled status. We are committed to providing a workplace free of any discrimination or harassment.*

To apply, submit the following application documents:

1. A cover letter describing your relevant experience and why you are interested in PAD
2. A resume
3. Contact information for two references

Email application documents in PDF format to info@prearrestdiversion.org with "PAD Care Navigation Manager" and your name in the subject field by Friday, October 19th, 2018.