



## **JOB ANNOUNCEMENT: Care Navigator for the Atlanta/Fulton County Pre-Arrest Diversion Initiative**

**Title:** Care Navigator  
**Program:** Atlanta/Fulton County Pre-Arrest Diversion Initiative  
**Classification:** Full Time, with evening & weekend hours as needed to implement project  
**Supervisor:** Social Services Director, Atlanta/Fulton County PAD

### **About the Position & Initiative:**

The Atlanta/Fulton County Pre-Arrest Diversion (PAD) Initiative seeks an experienced **Care Navigator** who feels passionately about redirecting people out of the criminal justice system and connecting them to the services that can transform their lives and support their path to wellness.

The Atlanta/Fulton County Pre-Arrest Diversion (PAD) Care Navigator is responsible for responding to diversion referrals, completing intake assessments, and provide on-going comprehensive case management services. Case Management services may include assisting with immediate needs, providing guidance to participants in establishing and achieving individual goals; identifying and linking participants to appropriate community based community resources. The Care Navigator is also responsible for outreach designed to build a rapport with Law Enforcement Officers, Network Partners, potential participants and other stakeholders in the community.

The primary goal of the PAD Initiative is to redirect people out of the criminal justice system who would be better served by social services and other community based supports. Specially trained police officers who have probable cause to make an arrest and believe that the offense is primarily due to mental illness, drug and alcohol use/misuse, or extreme poverty can offer diversion to the Initiative instead of arrest. The hallmark of the program will be intensive care coordination that offers client centered, strength-based case management utilizing a harm reduction approach.

The scheduled hours are from **10am – 8pm on Tuesday, Wednesday, Thursday, and Friday 7pm – Saturday 5am (overnight)**. This schedule is subject to change depending on the needs of the program, but will likely always include some evening and weekend hours. *Please only apply if you are able to work during these scheduled hours.*

### **Responsibilities:**

- Provide on-call diversion referral services to Atlanta Police Department officers during diversion hours;
- Conduct initial screening on the scene within 30 minutes of approving call;
- Provide and/or assist with orientation for PAD participants and ongoing case management;
- Work with the Care Navigation team to increase participant's awareness of available resources and assist them in accessing these services;
- Maintain all participant charts and records according to established standards;
- Document case progression within electronic data management system;
- Work to increase and ensure cultural competency (including racial, cultural, gender identity and sexual orientation) within the community;

- Coordinate, facilitate, and participate in on-going trainings, meetings, and forums that support the principles of PAD;
- Maintain confidentiality and respect for PAD participants or potential participants related to all personal information, including but not limited to physical and mental health status, gender identity, drug usage, conviction or arrest history, and immigrant status;
- Commit to ongoing personal, professional, and team leadership development.

**Qualifications:**

- Demonstrated leadership and experience working in support of people who are experiencing homelessness, substance addiction, mental health issues, and/or extreme poverty, preferably in the Metro Atlanta area;
- Experience working with formerly incarcerated people, Trans people, and LGBTQ people to navigate care systems, a plus;
- Understanding of and commitment to the harm reduction philosophy and a non-judgmental approach to people's wellness;
- Excellent communication and interpersonal skills, including the ability to remain calm under pressure and diplomatic in tense situations;
- Proficient computer skills utilizing database and office suite software;
- Familiarity with criminal legal system entities and procedures (police department, courts, prosecutors) a plus;
- Current valid Georgia driver's license, insurance and vehicle.

**Salary Range:** Competitive salary plus benefits. Professional development opportunities available including training and mentoring in harm reduction and other PAD social service principles.

The Atlanta/Fulton County Pre-Arrest Diversion Initiative is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without *regard to race, color, religion, sex, national origin, sexual orientation, age, qualified handicap or disabled status. We are committed to providing a workplace free of any discrimination or harassment.* People of color, the TLGBQ community, and/or individuals who have personal experience with drug use, sex work, HIV, and/or incarceration are strongly encouraged to apply.

**To apply, submit the following application documents to [info@prearrestdiversion.org](mailto:info@prearrestdiversion.org) by Friday, June 8<sup>th</sup>, 2018 (please put "PAD Care Navigator" and your name in the subject field):**

1. A cover letter describing your relevant experience and why you are interested in PAD
2. A resume
3. Contact information for two references